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| Ref: DB/JC/ NewCouncil20 |
| 15 September 2020 |
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**To all new members of Council**

Dear Colleague

**Briefing for new Council members**

I write to confirm that there will be a briefing for all new Council members at 9.30am on Friday 25 September 2020 by Webex.

Webex details will be emailed separately.

I attach a copy of a short briefing paper outlining some of the areas which will be covered at the briefing itself.

I look forward to seeking you on Friday.

Yours sincerely



David Belsey

Assistant Secretary

Encs